



Finance Controller

About BlackNorth Initiative:

Led by The Canadian Council of Business Leaders Against Anti-Black Systemic Racism, The BlackNorth Initiative is on a mission to end anti-Black systemic racism throughout all aspects of our lives by utilizing a business first mindset.

We believe that if corporate Canada can boldly take on the challenge to add gender diversity to Canadian boardrooms and executive suites by declaring policies, setting specific targets, and holding itself accountable, it can do the same work to create better representation for Black Canadians.

Leaders from over 300 Canadian companies, totaling \$1 trillion in value, including both public and private sector, major banks, insurance companies, law firms, government, and the largest asset managers and institutional investors in the nation are behind us. Together, we are holding major industry leaders accountable to take action and reshape corporate structures that uphold anti-Black systemic racism against Black Canadians.

Your Career as a BNI Finance Controller

Reporting to the Director Finance, Operations & Human Resources, this position has the primary responsibility for managing accounting records, evaluating, and managing risk, ensuring compliance with regulations, publishing financial statements, overseeing accounting operations, analyzing financial data, monitoring expenditure, forecasting revenue, coordinating auditing processes, and ensuring accuracy of financial information.

How You Will Contribute

- Plan, direct, and coordinate the Financial Accounting functions
- Plan, supervise and assist the team in performing daily, weekly, and monthly accounting processes to properly record, classify and control financial transactions
- Responsible for the timely preparation and interpretation of all financial information including financial statements, system ledgers and other reports as required
- Review monthly financial reporting and analysis submissions
- Provide insights into portfolio company financials and potential areas of improvement
- Protect assets by establishing, monitoring, and enforcing internal controls
- Monitor and confirm financial condition by conducting audits and providing information to external auditors
- Prepare budgets by establishing schedules, collecting, analyzing and consolidating financial data
- Achieve budget objectives by scheduling expenditures; analyzing variances; initiating corrective actions
- Prepare special reports by collecting, analyzing and summarizing information and trends
- Treasury support at the head office level including monitoring bank balances and administration of family office payments and receivables
- Comply with Federal, Provincial, and local legal requirements by studying existing and new legislation, anticipating future legislation, enforcing adherence to requirements, filing financial reports and advising management on needed actions
- Guide financial decisions by establishing, monitoring and enforcing policies and procedures
- Continuous development and streamlining of controls, processes and procedures
- Ad-hoc analysis on financial and operational results, as well as special projects as required
- Seek to improve operations and processes through automation
- Account for revenues in line with Company revenue recognition policy
- Preparation of management reporting, including analysis and commentary with respect to significant variances.
- Other administrative tasks and projects as required

**Qualifications and Attributes:**

- 5-10 years experience in Accounting/Finance
- Experience with financial reporting requirements
- Strong leadership qualities
- Excellent interpersonal skills
- Sound knowledge of accounting fundamentals
- Auditing experience
- Compliance oriented
- Excellent oral and written communication skills
- Strong organization and planning skills.
- Demonstrated analytical ability.
- Ability to solve problems, take initiative and exercise sound judgement.
- Strong interpersonal skills with the ability to foster effective working relationships across the organization.
- Ability to function well in a high performance, deadline, and goal-oriented culture.
- Demonstrated knowledge of Microsoft Excel, Word, and Outlook.
- Experience with ERP systems desirable
- Experience working in the Not-for-Profit is an asset

Education:

- Bachelor's degree in accounting or equivalent.
- CPA designation or in progress

Equity Statement

BNI is a staunch advocate for diversity in all its forms, and especially welcomes applications from members of the BIPOC (Black, Indigenous, and People of Colour) community, women, people with disabilities, the LGBTQ+ community, and those of diverse intersectional identities. Accommodations are available on request for candidates taking part in all aspects of the selection process as well as part of employment with BNI.

Application Process

Interested applicants can send their resume to careers@blacknorth.ca referencing "BNI, Finance Controller" in the subject line. BNI invites applications from all qualified candidates.